

Church Work Day—May 6th

May 20 in case of bad weather

We are holding a church workday on **Saturday, May 6**, starting at **10 a.m.** (In the event of bad weather, our backup date is **May 20**.) For planning purposes it would be best to know in advance how many are coming. So please **send Jim Lyles an e-mail** at jamesmartinlyles@gmail.com or give him a **call at 248-396-4695** to let him know you are coming.

Bottled water and pre-packaged snacks will be provided. Please bring your own lunch. If you have tasks you want to work on, let Jim know. (If you don't e-mail/call ahead, you are still welcome to show up that day.)

For each task, if you need to bring tools or supplies those will be listed; otherwise the church will provide items needed. We do recommend bringing work gloves for many of the tasks. Disposable, water-proof gloves will be provided for indoor cleaning tasks.

Exterior:

1. Weeding & landscaping—CHECK WITH: Charlee Litten or Vicki Lyles.
2. Remove storm windows; clean & install screens—CHECK WITH: Jim Lyles
3. The underside of the roof over the back entrance area needs to be scraped and painted—CHECK WITH Broady Cook, Randy Cook, or Jim Lyles
4. Clean up leaves and other debris in the area around the back entrance.
5. Thoroughly clean out and patch cement cracks in the area approaching the main entrance out back—CHECK WITH: Broady.
6. There are gaps between the cement front porch and the bricks underneath it; these need to be filled—CHECK WITH Broady or Randy.
7. There are cracks between the bricks on the north side of the back porch which need to be filled—CHECK WITH Broady or Randy.
8. Replace the electrical junction box on the back of the Sanctuary building, near the NE corner of the flat roof—CHECK WITH Randy.
9. Further work to smooth out and fill in the lawn at the site of the removed playground area.

Upstairs:

1. Clean the filters in the church's vacuum cleaners.
2. Shut off the heat at all the thermostats (kitchen, Fellowship Hall, coat room, Sanctuary; also downstairs in the office, Nursery, Gathering Place).
3. Spot clean carpet in Fellowship Hall.
4. Change the parking lot light timer in the Fellowship Hall—CHECK WITH Jim Lyles.
5. Remove the air purifiers from the Sanctuary and put them into storage.

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6. Set up stand fans in the Sanctuary and Fellowship Hall.
7. Clean cobwebs at church entrances and where needed throughout the building (also check downstairs)—NEEDED: rags to fasten to a broom or pole.
8. Work on the hinges and fasteners on the cabinet doors in the bathroom next to the kitchen, so that they close better.

Downstairs:

1. Install A/C window unit in the office—CHECK WITH: Jim Lyles.
2. Check salt in water softener and add more if needed.
3. Drain a few gallons from the water heater.
4. Test both sump pumps to make sure they are working properly.
5. Work on the doors, hinges, and handles on the cabinets in the office.
6. Empty the water reservoir in the office dehumidifier.
7. In the Community Room, there are several wreaths laying on the tables. These need to be put into storage.
8. Reorganize and clean out the storage room.
9. Reorganize and clean out the craft room and the shelves in the hallway outside of the craft room.
10. Reorganize and clean out the alcoves in the Gathering Place, particularly the north area outside of the west boiler room.
11. Flush the Nursery bathroom toilet and clean, if necessary.