

# Holly Presbyterian Church 2013 Annual Report



**Holly Presbyterian Church is a community of faith in God that values peaceful, loving, and just relationships in our church, families, and the world.**

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**Holly Presbyterian Church**  
**Annual Congregational Meeting Docket**  
February 9, 2014

*"My Father is glorified by this,  
that you bear much fruit and become my disciples."*  
John 15:8

**DOCKET**

**WELCOME & OPENING PRAYER**

Rev. Sharlyn Gates

**ROLL AND ESTABLISHMENT OF QUORUM**

**REVIEW AND APPROVAL OF 2013 CONGREGATIONAL MEETING MINUTES**

**SCHEDULING OF MISCELLANEOUS BUSINESS**

**APPROVAL OF DOCKET**

**REPORTS:**

**CLERK OF SESSION:** Jim Lyles

**PASTOR:** Sharlyn Gates

**TREASURER:** Vicki Lyles

**2013 COMMITTEES OF SESSION:**

**CHRISTIAN EDUCATION:** Christine Cook

**CONGREGATIONAL CARE:** Roberta Single

**OUTREACH:** Judy Studer & Karen Haneline

**PERSONNEL:** Charlee Litten

**PROPERTY:** Lori Goldsmith

**STEWARDSHIP:** Gerry Jackson

**PRESENTATION OF 2013 BUDGET**

**TERMS OF CALL**

**TECHNOLOGY:** Nick Pettit

**WORSHIP:** Dessalee Cook & Margaret Perry

**GROUPS:**

**TEENS FOR CHRIST** Sara Pettit

**IN THE BEGINNING BABY PANTRY** Christine & Beki Cook

**PRESBYTERIAN WOMEN** Sharlyn Gates

**FIVE PRACTICES STRATEGIC PLANNING TEAM** Sara Pettit

**MISCELLANEOUS BUSINESS**

**CLOSING PRAYER AND ADJOURNMENT**

## **ANNUAL CONGREGATIONAL MEETING – February 24, 2013**

The annual congregational meeting of Holly Presbyterian Church of Holly, Michigan was called to order and opened with prayer by Moderator Rev. Sharlyn Gates on February 24, 2013 at 12:13 p.m. in the fellowship hall of the church building.

Roll was taken and a quorum established with 35 active members in attendance.

Minutes were approved for the following congregational meetings: February 12, 2013; April 29, 2012; December 9, 2012. There was one correction to the February 12 minutes; for the other two meetings the minutes were unchanged.

### **Clerk's Report**

Jim Lyles submitted the Clerk of Session's report. The statistical portion of the report is summarized as follows:

- Membership on December 31, 2011 was 102. There were 14 gains and 11 losses, resulting in 105 members on December 31, 2012.
- As of December 31, 2012, the membership was made up entirely of one ethnic group (Caucasian). There were 72 women and 33 men.
- 3 adults and 2 children were baptized in our church in 2012. There were 3 weddings.
- The Session in 2012 was made up of 13 Ruling Elders (10 female and 3 male).

### **Pastor's Report**

The Pastor's report, written by pastor Rev. Dr. Sharlyn DeHaven Gates, was reviewed without comment. Here are some highlights from the report:

- The church is growing, not only in numbers but also in faith, with bible studies and Christian Education for all ages. New this year was a Wednesday bible study and an adult Sunday School class called HPC 101 (about being a member at our church, as well as growing in faith).
- We were entertained by Cindy Powell [Sharlyn's sister] in August and the Fenton Ambassadors in December.
- We introduced the Five Practices initiative (Radical Hospitality, Passionate Worship, Intentional Faith Development, Risk-taking Mission, and Extravagant Generosity) with prayer and study groups in the summer, made it the theme of an overnight, all-church retreat, and began the initiative the Sunday after the retreat.
- We continued to focus on mission and outreach with *In the Beginning Baby Pantry*, Trick or Treat outreach on Halloween, and gave Christmas presents to needy families.
- *The Gathering Place* did a fantastic job with the Christmas pageant, and the choir contributed a beautiful cantata for Christmas Eve service.
- Sadly, we said goodbye for the last time to six members and friends of the congregation.
- Even with all the change taking place around us, both locally and in the mainline denominations at large, good things are happening at our church. Change can be difficult but also exciting as we work and wait on God to show us what is next in serving Him.

### **Treasurer's Report**

Vicki Lyles presented the Treasurer's report. In 2012 the church had \$133,552 in ordinary income and \$141,758 in ordinary expenses, which translates to a net loss of \$8,206. At the end of 2012 the church's total assets were \$84,448, but this amount is offset by a loan from presbytery, the balance of which is \$15,427. Special accounts, which includes memorials and funds designated for specific purposes, totaled \$52,467.

## **Committee Reports**

### **Christian Education, Christine Cook and Mandie Banks:**

- The goal of the committee was to offer opportunities for faith development to as many HPC members as possible. There were weekly bible studies on Thursday evenings, a monthly “Digging Deeper” bible study, a Lent study, adult Sunday School, weekly “Five Practices” prayer and study groups in the summer, “HPC 101” an a “Beatitudes study” on Sunday mornings starting in the fall, and a Wednesday “Lunch Bunch” bible study.
- For kids up to 5<sup>th</sup> grade Sunday School was offered in The Gathering Place, using a “workshop rotation” teaching model.
- Four 8<sup>th</sup> grade students were confirmed in May, after meeting for several months with Rev. Sharlyn Gates.
- Vacation Bible School was another exciting event, which focused on “Living Waters for the World” and raised \$275 in donations.
- The Gathering Place kids presented “Miracle in the Manger” during worship on the Sunday before Christmas.
- In 2013 we are looking at introducing a “young adult” program; an online blog by Rev. Sharlyn Gates; Vacation Bible School again, and a Deep Seas Scrolls study.

### **Congregational Care, Roberta Single and Amy Jones:**

- The committee organizes and supports social events; performs maintenance of the kitchen and supplies; and organizes funeral meals.
- We served two soup and bread suppers; organized four potlucks, helped with a 100<sup>th</sup> birthday celebration, served refreshments three times, organized five funeral dinners, and helped with the “Ingathering Banquet” celebrating the fruits of God’s orchard.
- We held the annual “Snoop Party”.
- We held a “garage” sale for three days in May.
- We provided coffee, juice, and snacks during the social time prior to worship from September through early June.
- We provided many get well, Christmas, sympathy, “thinking of you” and many other cards, and we delivered Christmas poinsettias to nine shut-ins.
- We visited shut-ins and took food to various people.
- We managed the telephone prayer chain and also e-mail prayer requests.

### **Outreach, Karen Haneline and Judy Studer:**

- The church website continues to function well. The number of daily visitors to the site increased by 28% over 2011. It was noted that some church members who recently joined found our church through our website.
- The church advertises in the *Tri-County Times* monthly church directory. We also run small-space advertising in the *Times’* Easter and Advent church directories. We also sponsored ads in the “Reunion

- with a Cause” and “Holly High School Project Graduation” programs. We also have a small ad in the Holly Chamber of Commerce annual directory.
- We maintain and update “Welcome” brochures for visitors.
- We donated time and money to “Reunion with a Cause”.
- We handed out brochures and candy at Halloween.
- We organized volunteers to help out at Flint’s North End Soup Kitchen. A bake sale was organized by Kenzie Nash with proceeds to be used for gifts to a local outreach mission.
- We arranged for the Fenton Ambassadors concert in December.
- We collected special offerings for One Great Hour of Sharing, Christmas Joy, and Hurricane Sandy.
- We adopted two families and through the congregation’s generosity provided them with wrapped gifts on Christmas Eve.
- We continue to financially support two Campus Crusade for Christ mission programs.

**Personnel, Jennifer Chanter:**

- All personnel were evaluated and received satisfactory evaluations. Pastor Sharlyn Gates was also evaluated and received high marks in all areas.
- No raises were given this year due to budget constraints.
- The nursery attendant left her position. Volunteers from the congregation are filling the position for now, but a replacement attendant is needed.
- The church office hours are Tue.-Fri., 9-3, with a one hour lunch break at Noon.

**Property, Lori Goldsmith:**

- We contracted an architect to design a new addition to our building, which would enclose the rear main entrance.
- We contracted a structural engineer to evaluate the foundation and structure for the west (sanctuary) building. After demolition was complete (due to water problems) they came back and found many areas of concern. All structural issues were corrected.
- The “dog house” entrance and handicap ramp were demolished and removed. The north and west foundation walls of the sanctuary building were excavated, insulated, and water waterproofed. Drain tile was installed.
- A concrete wall was added along the rock surface of the foundation for added support.
- A new exterior door was installed, stairways built, and the entire sanctuary basement was “rough-framed.”
- The old boiler (east building) is showing its age and becoming expensive to fix. Both boilers were cleaned/repared and licensing tests were performed.

- The lighting for the sign up front and the parking lot were both repaired.
- New faucets were installed in the kitchen and the drain was repaired.
- The sewers in the east basement bathrooms backed up and had to be cleared of an obstruction. It was found that the sewer drains were too flat.
- In the discussion which took place, Lori emphasized that work being done in both basements is being “done right”; we are making repairs and corrections to ensure that the building will be in good shape for the long haul.

**Stewardship, Gerry Jackson:**

- We had a deficit in 2012, but it was smaller than projected in the original budget.
- A capital building fund launched in June to repair and remodel the Sanctuary basement initially raised \$17,000. When the project stalled later in the year, two donors came through with another \$29,000, with any extra funds from the one donation to go to the bigger “phase 2” project.
- The fall pledge drive was a big success, with 38 pledges totaling over \$86,000 (up \$5,000 from the previous year).
- The church received gifts to supplement the budgeted discretionary funds, allowing us to help many people in need. There were also many donations to the Baby Pantry and the Christmas Gift program for two needy families.
- Investment income has dropped dramatically over the last ten years due to continual lowering of interest rates. With the economy starting to recover there is some hope that this trend may reverse.
- The budget (as shown in the minutes for the Jan. 15 session meeting) was presented to the congregation. We were unable to create a balanced budget for 2013 without seriously affecting our current mission. The only things we could cut would be Sunday child care and cleaning, and in either case we would then have to have volunteers from the congregation to do this work instead.
- At the current rate, we have about two years before our negative budget would cause us to run out of funds.
- Session approved all parts of the 2013 budget except for the terms of call, which needs congregational approval. Rev. Sharlyn Gates mentioned that she specifically told session that she did not want a raise, given the church’s financial situation. She then turned the meeting over to 2012 Stewardship chair Gerry Jackson and excused herself from the room. Rev. Fred Gates also left the room during this discussion. A motion to approve the 2013 terms of call, as listed in the budget found in the January 15 session minutes, was sustained. At that point Sharlyn and Fred were informed of the decision, and Sharlyn resumed as moderator of the meeting.
- Session asked the congregation to allow a \$25,000 line of credit to be established, so that in an emergency session could act to borrow against it (if necessary) without having to call a special congregational meeting first. This would replace a motion passed at the Feb. 15, 2009 congregational meeting, which allowed session to borrow up to \$20,000 to replace a boiler (an event which never happened). A motion to approve establishing a line of credit of up to \$25,000, to be used only to the extent needed, to pay for basement repairs, a new boiler, or any other major building repair that may yet occur, was sustained with one dissenting vote.

### **Information Technology, Brian Parker:**

- The phone system was replaced. We still need to install a phone upstairs, near the kitchen.
- A newer computer was obtained for the pastor's study.
- We will be looking into ways to backup the office and pastor computers.
- There is interest in providing multimedia for the church sanctuary, but this was put on hold due to the building renovations taking place.

### **Worship, Dessalee Cook and Margaret Perry:**

- Average attendance was 54.
- Communion was served 15 times.
- One Sunday each month we had a contemporary music worship service.
- Extras included: Ash Wednesday service, Maundy Thursday service, special music by Cindy Powell, an all-church retreat at Echo Grove Camp, the participation of Commissioned Ruling Elder intern Shaun Hardimon, several baptisms, an outdoor service at Bush Lake Park, a children's pageant on Dec. 23, and a candlelight Christmas Eve service and cantata.

### **Other Reports**

#### **Teens for Christ (TFC):**

- The four TFC members actively studied confirmation classes with Pastor Sharlyn Gates, including a confirmation retreat at Echo Grove with the pastor and Randy Cook. All four confirmed their baptismal vows and joined the church.
- Nick and Sara Pettit became TFC leaders in the fall. The teens have brainstormed and have plans for a lot of fundraising activities for the year, to prepare for the Alma Youth Mix and the Triennium in the summer. All four teens are planning to attend both events.
- The teens also were at the congregational retreat last fall, where they bonded and led songs by the bonfire. In December they had a movie marathon party and attended the Ambassadors concert together.
- Game tournaments and a lock-in are planned for 2013.

#### **In the Beginning Baby Pantry:**

- The TFC, with the assistance of many adults, operated the Baby Pantry throughout the year. It was open the 2<sup>nd</sup> and 4<sup>th</sup> Friday, and the 3<sup>rd</sup> Saturday, of each month.
- In July the TFC sponsored the Holly Chamber of Commerce monthly breakfast meeting, during which the teens shared information about the Baby Pantry and their vision for the future. Many business people offered congratulations and donations. Some businesses offered to place collection jars in their store fronts.
- In the fall Krystal Caloia started a play group for Baby Pantry families. They meet for an hour at noon, when the baby pantry is open the 3<sup>rd</sup> Saturday each month.
- The Baby Pantry has received tremendous support from Morgan's Boutique in Holly in the form of large amount of donated clothing. The Pantry also received financial donations from several people outside the church, totaling more than \$600.



- Since the Pantry opened in October 2011, it has been open 39 days, assisting 60 different families. Nearly 2,000 items have been given to these families, at an estimated value of \$12,000.

Reverend Sharlyn Gates closed the meeting with prayer at 1:19 p.m.

Respectfully submitted,

Jim Lyles

Clerk of Session

### **SPECIAL CONGREGATIONAL MEETING – November 24, 2013**

A special congregational meeting of Holly Presbyterian Church was opened with prayer by moderator Rev. Sharlyn Gates in the church sanctuary at 12:01 p.m., immediately following Sunday worship, on November 24, 2013. The purpose of the meeting was 1) to vote on proposed bylaws changes and 2) to elect elders and at-large members for the 2014 Nominating Committee.

A quorum was established with 29 active members in attendance.

Proposed changes to the church's bylaws were present. A motion to accept the changes was sustained. The amended bylaws are listed following these minutes.

Jim Lyles, chair of the Nominating Committee, presented the following candidates for three-year session terms (listed with their likely team assignments):

Christine Cook	Christian Education
Lori Goldsmith	Property
Bob Killewald	Finance

There were no nominations from the floor. The three candidates were elected by voice vote.

Jim presented the following candidates for the 2014 Nominating Committee:

Jan Bradshaw  
Bruce Dryer  
Laura Parker

The three candidates were elected by voice vote.

Rev. Gates closed the meeting with prayer at 12:16 p.m.

Respectfully submitted,

Jim Lyles

Clerk of Session

### **BYLAWS**

**HOLLY PRESBYTERIAN CHURCH**

Holly, Michigan

Adopted February 15, 2009

Amended December 18, 2011

Amended November 24, 2013

#### **A. GENERAL**

1. The Church – Holly Presbyterian Church, being a particular congregation within the Presbytery of Lake Huron, in the Synod of the Covenant, in the Presbyterian Church (USA), recognizes its bylaws, in all its provisions, obligatory upon it and its members, and as a corporation, shall always be subject to the Constitution of the Presbyterian Church (USA), the Bylaws of the Synod of the Covenant, the Bylaws of the Presbytery of Lake Huron, and to the laws of the State of Michigan and the United States of America.
2. Vision Statement – Holly Presbyterian Church (hereafter referred to as “the church”) is a community of faith in God that values peaceful, loving, and just relationships in our church, families, and the world.

**3. Mission Statement – The mission of the church is to:**

- Worship God in a faithful and joyful manner.
- Teach the good news of the Christian faith, share that faith with each other and reach out to those beyond the church.
- Be a loving family dedicated to the biblical values of peace, love, faith, and justice.
- Develop a dynamic presence in our community under the guidance of the Holy Spirit.

**4. Parliamentary Procedure – Meetings of the congregation, governing bodies, commissions, and teams shall be conducted in accordance with the most recent edition of *Robert's Rules of Order* except in those cases where the *Book of Order* and these bylaws provide otherwise. (*Book of Order*: G-3.0105)**

**5. Opening and closing with prayer – All meetings shall be opened and closed with prayer. (*Book of Order*: G-3.0105)**

**B. THE CONGREGATION**

**1. Definition of Congregation – The congregation is made up of all active members, as defined in the *Book of Order*: G-1.0402. All such members who are present at a congregational meeting are entitled to vote. (*Book of Order*: G-1.0501)**

**2. Annual Meeting – The congregation shall hold an annual meeting in the winter, after New Year's Day. The exact date of this meeting will be determined by session. The primary purpose of the annual meeting is to approve the terms of call for the pastor and any other teaching elders or commissioned ruling elders called by our church, to allow session to present the budget for the year, and to review annual team reports from the preceding year. Any other business listed in the *Book of Order*: G-1.0503 may also be conducted at the annual meeting.**

**3. Special Meetings – Special meetings may be called for any and all of the purposes appropriate to the annual meeting or to conduct such other business as may be proper for congregational considerations. In particular, a special meeting will normally be called late in the year to elect officers of session and the at-large members of the nominating committee for the coming year. The business to be transacted at a special meeting shall be limited to items specifically listed in the call (notice) for the meeting. (*Book of Order*: G-1.0501)**

**4. Notice – Public notice of each congregational meeting shall be given on two successive Sundays. The meeting may be convened following the notice given on the second Sunday.**

**5. Business – Both ecclesiastical and corporate business may be conducted at the same congregational meeting. Business to be transacted at meetings of the congregation shall be limited to matters related to the following:**

- a. electing ruling elders;
- b. calling a pastor, co-pastor, associate pastor, or commissioned ruling elder;
- c. changing the existing pastoral relationship, such as changing the terms of call, or requesting, consenting, or declining dissolution of the pastoral relationship;
- d. buying, mortgaging, or selling real property;
- e. any major decisions regarding the building and grounds;
- f. requesting the presbytery to grant an exemption as permitted in the *Book of Order* (G-1.0503 & G-2.0404)

Business at congregational meetings shall be limited to the foregoing matters since all other business is entrusted to the session by the congregation.

6. Quorum – The quorum of a meeting shall not be less than 20% of the active membership.
7. Moderator – The pastor shall determine whom will be the moderator of all meetings of the congregation. Normally the pastor will preside or ask another teaching elder or commissioned ruling elder to preside. If this is impractical, then the pastor shall invite another teaching elder or commissioned ruling elder who is a member of the presbytery or a person authorized by the presbytery to serve as moderator. If the church does not have a pastor, or the pastor is unable to moderate and is unable to name another moderator, the presbytery shall make provision for a moderator. (*Book of Order: G-1.0504*)
8. Secretary – The clerk of the session shall be the secretary for meetings of the congregation. If the clerk is unable to serve at a meeting, the congregation shall appoint a pro-tem secretary for that meeting. The secretary shall record the actions of the congregation in minutes of the meeting and shall sign the minutes. If the minutes were recorded by a pro-tem secretary, then the moderator shall also sign the minutes. (*Book of Order: G-1.0505*)
9. Voting by Proxy – Voting by proxy shall not be permitted.

### C. THE SESSION

1. Membership – The session shall consist of the pastor, any other teaching elders or commissioned ruling elders associated with the church, and ten ruling elders in active service. All members of the session are entitled to vote. (*Book of Order: G-3.0201*)
2. Meetings – The session shall hold regular stated meetings, generally on a monthly basis, and in no case more than 90 days apart. The pastor may call a special meeting of the session when he or she finds it necessary and shall do so when requested by any two members of session. The session shall also meet when directed to do so by presbytery. Reasonable notice of all special meetings must be given when other than routine business is to be transacted. The session may invite members of the congregation to attend and observe its meetings if it so desires without restricting its right to meet in executive session whenever circumstances indicate the wisdom of doing so. (*Book of Order: G-3.02.03*)

Regular stated session meetings may not last longer than two hours unless two-thirds of the members present agree to extend the meeting in increments of fifteen minutes, with a maximum of four extensions.

3. Quorum – A quorum of the session shall be the moderator and one-third (but no fewer than three) of the ruling elders in active service.
4. Election to the Session – The congregation shall elect men and women, giving fair representation to persons of all ages and of all racial ethnic members, to the office of ruling elder serving on session subject to the following provisions. (*Book of Order: G-2.0401*) All active members of the church are eligible to be elected to session:

Term – Ruling elders shall be elected to serve terms of no more than three years on the session, nor shall a ruling elder serve for more than two consecutive terms or six consecutive years. A ruling elder who has served six consecutive years must be off session for one year before the ruling elder can serve on session again.

Election shall be to classes as nearly equal in number as possible, with the term of only one class ending each year. Terms shall ordinarily be for three years, except when it is necessary to elect a ruling elder for a shorter term in order to equalize the numbers in the classes or to fill vacancies.

Terms of the ruling elders serving on session shall expire when their successors have been installed. (*Book of Order: G-2.0404*)

Nominations – Nominations shall be made by a representative nominating committee of active members of the church, which shall itself give fair representation to persons of both sexes, all age groups, and of all racial and ethnic members of the congregation. The session shall choose one of its members to serve as the moderator of this committee. There shall be three active members elected by the congregation to serve on this committee, none of whom may be in active service on the session. The pastor shall be a member of this committee, serving ex officio and without vote. (*Book of Order: G-2.0401*)

The nominating committee shall be chosen annually and no member of the committee shall serve more than three years consecutively.

Floor Nominations – Full opportunity shall always be given to the congregation for nominations by any active member of the church. (*Book of Order: G-2.0401*)

Congregational Meeting – The election of ruling elders to serve on session shall ordinarily take place at a special congregational meeting held near the end of the year, but may also take place at any other congregational meeting when necessary to fill a vacancy on session.

Preparation for Ministry as a Ruling Elder – The members elected to become new ruling elders will meet with session, which shall provide a period of study and preparation, after which the session shall examine them as to their personal faith; knowledge of the doctrine, government, and discipline contained in the Constitution of the church; and the duties of the ministry. The session shall also confer with them as to their willingness to undertake the ministry appropriate to the order. If the examination is approved, the session shall appoint a day for the service of ordination and installation. If the examination is not approved by session for one or more elected officers, then session shall report this to the nominating committee, which shall reconvene and bring additional nomination(s) to the congregation. (*Book of Order: G-2.0402*)

5. Trustees – The corporate and ecclesiastical matters of the Holly Presbyterian Church shall be the province of the session. All active ruling elders of session shall constitute the corporate trustees and shall have the powers and duties prescribed under the general corporate laws of the State of Michigan.

6. Officers:

Moderator – The pastor of the church shall be the moderator of the session and the session shall not meet without the pastor except under those conditions specified in the *Book of Order: G-3.0201*. The pastor may designate any other teaching elder or commissioned ruling elder associated with the church to moderate a session meeting.

Corporation President – The president of the corporation shall be a member of the session and shall be elected annually by the session, with duties prescribed by the laws of the State of Michigan with regard to a non-profit corporation.

Clerk – The clerk shall record the transactions of the governing body, keep its rolls of membership and attendance, preserve its records carefully, and furnish extracts from them when required by another governing body of the Church. Such extracts, verified by the clerk, shall be evidence in any governing body of the Church. (*Book of Order: G-3.104*)

The clerk shall accurately maintain the following rolls for the church: Active Members, Inactive Members, Affiliate Members, and Baptized Members. (*Book of Order: G-3.0204a*)

The clerk shall accurately maintain the following registers for the church: Installed Pastors, Temporary Pastors (interims and stated supply), Ruling Elders, Deacons, Baptisms, Weddings, and Deaths.

The clerk shall also act as secretary of the corporation with duties prescribed by the laws of the State of Michigan with regard to a non-profit corporation.

The clerk shall be a ruling elder elected by the session for such term as it may determine. (*Book of Order: G-3.0104*)

Treasurer – The treasurer shall be elected by the session for such term as the session shall decide. The treasurer’s work shall be supervised by the session. The treasurer shall keep adequate books and records to reflect all financial transactions of the church and shall report those financial transactions to the session at stated session meetings. (*Book of Order: G-3.0205*)

The treasurer shall also act as the treasurer of the corporation with duties prescribed by the laws of the State of Michigan with regard to a non-profit corporation.

7. Teams – Teams shall be established to facilitate the work of the church and the session. The first five teams shall be organized in accordance with the church mission statement, as follows:

- Worship
- Outreach (includes Evangelism)
- Christian Education
- Care
- Fellowship

There shall be four additional teams to handle administrative functions, as follows:

- Personnel
- Finance
- Property
- Information Technology

One member of session shall chair each of the teams.

No member of session shall chair more than one team.

The tenth member of session shall serve as clerk and not have any official team assignment.

The balance of the membership in each team shall be comprised of as many members of the congregation as deemed necessary and desirable. The moderator is an ex officio member of all teams, and shall be kept informed of, and welcomed to, any meetings and events of the teams.

8. Commissioner to Presbytery – The session will elect a ruling elder to be the session’s commissioner for presbytery meetings, preferably for at least a year at a time. (*Book of Order: G-3.0301*). It is preferred that the commissioner be a member of the session. If no member of session is able to serve an entire year, the session will seek a ruling elder not currently on session to serve in this capacity. If no ruling elder is identified to serve the entire year, then the session will commission a ruling elder to serve for each particular meeting.

## D. Amendments

These bylaws may be altered, amended, repealed, or replaced, subject to the charter of the corporation, the laws of the State of Michigan and the United States of America, the Constitution of the Presbyterian Church (USA), the Bylaws of the Synod of the Covenant, and the Bylaws of the Presbytery of Lake Huron, at any congregational meeting by two-thirds of the members present. A printed distribution of same shall be made in connection with the call of the meeting and at the meeting itself.

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## 2013 REPORTS

### CLERK OF SESSION ANNUAL REPORT

Membership on December 31, 2012 105

Gains 9

Losses 12

Membership on December 31, 2013 102

- 4 people joined the church by profession or reaffirmation of faith. The other 5 were moved from the inactive to active member status.
- 3 of the membership losses were due to death. 6 were moved from active to inactive member status. The other 3 were removed because they now attend another church.
- The membership is made up of one ethnic group (Caucasian). There are 70 women and 32 men. The age breakdown of our membership is as follows:

Age	# of Members
10-19	4
20-29	29
30-39	8
40-49	6
50-59	17
60-69	17
70-79	11
0-89	15
90+	4

- 1 adult and 6 children were baptized in our church in 2013. Rev. Sharlyn Gates conducted 1 wedding at the church and 1 wedding at an offsite location.
- The session at the end of 2013 was made up of 11 Ruling Elders (8 female and 3 male). Only 1 ethnic group (Caucasian) is represented.
- There were 11 stated session meetings, 4 special session meetings, 1 stated congregational meeting, and 1 special congregational meeting in 2013.
- On November 16, 2013, the Presbytery of Lake Huron conducted the annual review of our church register book and the session minutes book. Both were approved without exception.

Respectfully submitted by Jim Lyles, Clerk of Session

## **PASTORS' ANNUAL REPORT**

The year 2013 was a good year for Holly Presbyterian Church!

Looking back, we can see that the Holy Spirit has most definitely been active in leading our congregation and working among us to have patience with the building projects and financial issues, to enjoy our fellowship, and to have energy and vitality doing the ministries we have been called to do. We have brought in new members; we have baptized babies, children and adults, we have shared in the communion of the Lord's Supper together, and we have commissioned and welcomed our Associate Pastor and his family!

One of the highlights of the past year was seeing The Gathering Place completed. It looks beautiful and welcoming! We are blessed to have our children back in such a new and fun space. Our thanks go out to all the Property Team and others who worked so hard with the hands on work. And we have to give thanks with deep appreciation to all who contributed financially! When we first began the project I was sure we would have to borrow money but we completed it without needing to.

Of course, that is the first part of the two part plan. We still need to look towards the bigger project of restructuring the roof so we don't have flooding in the future. Hopefully, we can have a little breather before that begins!

We also rejoice that we now have a beautiful nursery and a nursery attendant whom the children and parents love.

Fred and I are approaching our third anniversary of being in Holly (March 1) and we both are happy and feel blessed to be here. I am grateful for the opportunity to serve as pastor of a congregation who loves the church, worship, ministry and who cares deeply about all people.

In the year 2014 I plan on focusing on discipleship – being a disciple of Jesus – sharing the Good News, creating new and meaningful ways of worship, growing our ministries, our membership and our faith. May God bless and guide us in our ministries together.

Peace, Grace, Joy and Love to you all!

Reverend Sharlyn  
Your Pastor and Friend

## **ASSOCIATE PASTORS ANNUAL REPORT**

I want to start out by saying thank you to everyone in the church for being supportive in my personal life with the arrival of Abby into our lives, while also inviting me to join your church family as a pastor on August 11, 2013.

This year I have watched and worked with so many different people who have worked tirelessly in their efforts to serve this church and Jesus Christ. As we go into this next year I have the faith and belief that we will continue to be a strong family and disciples for God.

As I begin this new year I am excited to continue to build relationships and work with the young adults and families in the church. Throughout this coming year we will continue to work together to plan fellowship type activities and determine how to incorporate new ideas into the church.

The following are some highlights of my ministry with the church:

- Participated in different activities related to having interaction with the community outside the church.
  - Handed out candy during Halloween
  - Took part in the VBS program this summer
- Served as a member of the design team for the Alma Youth Mix.
- Attended and participated in different committee meetings and events.
- Served as a member of the planning team and participated in the Fall Church Retreat “Soaring Higher: Reaching God through Prayer”.
- Working with the Young Adults and Families in the church.
- Performed my first baptisms with Pastor Sharlyn.
- Visited and called on members at the hospital and their homes.
- Led my first communion as a pastor.

Respectively Submitted,  
Pastor Shaun Hardimon

## TREASURERS ANNUAL REPORT

### Balance Sheet

Holly Presbyterian Church

	<u>Dec 31, 2013</u>	<u>Nov 30, 2013</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
Checking/Savings		
Ally Demand Note	30,726.91	30,691.97
Citizens Bank Checking	16,765.39	13,057.69
NFS	14,000.02	14,000.02
Regan Scholarship	1,102.38	1,102.29
State Bank Savings (Pennies...)	392.44	224.25
Total Checking/Savings	62,987.14	59,076.22
<b>Total Current Assets</b>	<b>62,987.14</b>	<b>59,076.22</b>
<b>TOTAL ASSETS</b>	<b>62,987.14</b>	<b>59,076.22</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Liabilities</b>		
Current Liabilities		
Other Current Liabilities		
Payroll Liabilities	1,445.46	1,266.90
Total Other Current Liabilities	1,445.46	1,266.90
Total Current Liabilities	1,445.46	1,266.90
Long Term Liabilities		



Presbytery loan	13,317.70	13,317.70
Total Long Term Liabilities	13,317.70	13,317.70
<b>Total Liabilities</b>	<b>14,763.16</b>	<b>14,584.60</b>
<b>Equity</b>		
Opening Bal Equity	77,998.74	77,998.74
Retained Earnings	-10,272.94	-10,272.94
Net Income	-19,501.82	-23,234.18
<b>Total Equity</b>	<b>48,223.98</b>	<b>44,491.62</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>62,987.14</b>	<b>59,076.22</b>

## Profit & Loss Budget vs. Actual

Holly Presbyterian Church      January through December 2013

	<u>Jan - Dec</u> <u>2013</u>	<u>Budget</u>	<u>\$ Over</u> <u>Budget</u>	<u>% of</u> <u>Budget</u>
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1 Weekly Giving				
Non-pledged	17,079.15	12,000.00	5,079.15	142.3%
Plate	1,280.41	2,000.00	-719.59	64.0%
Pledged	80,020.20	90,000.00	-9,979.80	88.9%
Total 1 Weekly Giving	98,379.76	104,000.00	-5,620.24	94.6%
2 Special Offerings				
Christmas joy	551.00	500.00	51.00	110.2%
One great hour of sharing	609.40	500.00	109.40	121.9%
Other special offerings	398.98			
Total 2 Special Offerings	1,559.38	1,000.00	559.38	155.9%
3 Building Usage				
Group use	390.00			
Individual use	150.00			
3 Building Usage - Other	0.00	1,000.00	-1,000.00	0.0%
Total 3 Building Usage	540.00	1,000.00	-460.00	54.0%
4 Memorials and Investments				
A. Hadley	99.48	97.05	2.43	102.5%
Ellis	7,757.45	7,511.15	246.30	103.3%
Hadley	232.11	226.55	5.56	102.5%
Harry	582.29	568.27	14.02	102.5%
Wright	2,997.17	2,500.00	497.17	119.9%
Total 4 Memorials and Investments	11,668.50	10,903.02	765.48	107.0%
6 Other Income				

Expenses reimbursed	712.17			
Fundraising				
Battery recycling	14.80	40.00	-25.20	37.0%
Garage sale	2,603.79	2,000.00	603.79	130.2%
Goodsearch	125.68	180.00	-54.32	69.8%
Phoneraiser	0.00	30.00	-30.00	0.0%
Spartan Store	260.48	300.00	-39.52	86.8%
Fundraising - Other	3.25	990.00	-986.75	0.3%
Total Fundraising	3,008.00	3,540.00	-532.00	85.0%
Great Lakes Scrip	9,765.00	10,250.00	-485.00	95.3%
Interest	484.63	800.00	-315.37	60.6%
Miscellaneous				
Funeral dinners	509.17	300.00	209.17	169.7%
Per capita	1,018.10	1,000.00	18.10	101.8%
Miscellaneous - Other	288.04			
Total Miscellaneous	1,815.31	1,300.00	515.31	139.6%
Total 6 Other Income	15,785.11	15,890.00	-104.89	99.3%
Other Income	2,125.46	3,000.00	-874.54	70.8%
Total Income	<b>130,058.21</b>	<b>135,793.02</b>	<b>-5,734.81</b>	<b>95.8%</b>
Expense				
1 Terms of call				
Car allowance	1,342.39	1,500.00	-157.61	89.5%
Continuing education	650.00	650.00	0.00	100.0%
Dental	801.96			
Expense allowance	953.27	1,000.00	-46.73	95.3%
Medical deductible	2,500.00	2,500.00	0.00	100.0%
Pension and Medical	15,180.00	15,525.00	-345.00	97.8%
Total 1 Terms of call	21,427.62	21,175.00	252.62	101.2%
2 Payroll Expenses				
Gifts	0.00	500.00	-500.00	0.0%
2 Payroll Expenses - Other	69,154.75	69,988.56	-833.81	98.8%
Total 2 Payroll Expenses	69,154.75	70,488.56	-1,333.81	98.1%
3 Church Programs				
Administration	350.00	350.00	0.00	100.0%
Christian education	1,190.13	650.00	540.13	183.1%
Congregational Care	220.00	220.00	0.00	100.0%
Guest musicians	340.00	340.00	0.00	100.0%
Guest speakers	750.00	750.00	0.00	100.0%
Stewardship	216.97	200.00	16.97	108.5%
Worship	765.61	750.00	15.61	102.1%
Youth groups	150.00	150.00	0.00	100.0%
Total 3 Church Programs	3,982.71	3,410.00	572.71	116.8%

<b>4 Mission and Outreach</b>				
Athletes in Action	1,000.00	1,000.00	0.00	100.0%
Campus Crusade	1,000.00	1,000.00	0.00	100.0%
Discretionary funds	1,200.00	1,200.00	0.00	100.0%
Outreach	711.00	915.00	-204.00	77.7%
Presbytery general mission	600.00	600.00	0.00	100.0%
Special offerings	1,461.38	1,000.00	461.38	146.1%
<b>Total 4 Mission and Outreach</b>	<b>5,972.38</b>	<b>5,715.00</b>	<b>257.38</b>	<b>104.5%</b>
<b>5 Operations</b>				
Cleaning service	5,440.00	6,500.00	-1,060.00	83.7%
Consumers Energy	6,159.70	6,500.00	-340.30	94.8%
Insurance	4,049.00	3,800.00	249.00	106.6%
Janitorial supplies	200.73	200.00	0.73	100.4%
Maintenance and repair	4,975.01	4,000.00	975.01	124.4%
Office supplies/equipment	3,781.78	3,600.00	181.78	105.0%
Snowplowing/Lawn	3,080.00	2,600.00	480.00	118.5%
Technology	311.00	500.00	-189.00	62.2%
Telephone/internet	1,610.43	1,400.00	210.43	115.0%
Trash collection	168.00	140.00	28.00	120.0%
Water	937.68	925.00	12.68	101.4%
<b>Total 5 Operations</b>	<b>30,713.33</b>	<b>30,165.00</b>	<b>548.33</b>	<b>101.8%</b>
<b>6 Other Expenses</b>				
Fundraising expenses	0.00	500.00	-500.00	0.0%
Loan interest	290.72	290.72	0.00	100.0%
Miscellaneous	1,077.53	750.00	327.53	143.7%
Presbytery per capita	2,428.62	2,428.62	0.00	100.0%
Scrip	9,455.93	9,750.00	-294.07	97.0%
<b>Total 6 Other Expenses</b>	<b>13,252.80</b>	<b>13,719.34</b>	<b>-466.54</b>	<b>96.6%</b>
<b>Total Expense</b>	<b>144,503.59</b>	<b>144,672.90</b>	<b>-169.31</b>	<b>99.9%</b>
<b>Net Ordinary Income</b>	<b>-14,445.38</b>	<b>-8,879.88</b>	<b>-5,565.50</b>	<b>162.7%</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
Extraordinary Income				
Bequests	10,000.00			
Insurance settlement	1,074.41			
Extraordinary Income - Other	15,187.96			
<b>Total Extraordinary Income</b>	<b>26,262.37</b>			
<b>Special Accounts</b>				
Baby pantry fund	1,348.85			
Building Fund	8,286.07			
Crawford memorial	250.00			

Curle, Ivah memorial	1,135.00			
Endowment fund	100.00			
Flower fund	425.00			
Fox, Betty memorial	75.00			
Fox, Victor memorial	75.00			
Frank, Patricia memorial	890.00			
Furniture replacement	60.00			
Koskinen, Wayne memorial	100.00			
McDonald, Virginia memorial	870.00			
Music fund	376.32			
New Boiler Fund	3,735.06			
Outreach bake sale	403.80			
Pennies from Heaven	2,260.69			
Regan Scholarship	0.54			
Regan, Ardath memorial	5,316.00			
Retreat	3,125.20			
Ridley, Mark memorial	422.33			
Roof fund	1,550.00			
Supplemental discretionary	1,042.00			
TFC mission	165.00			
TFC Triennium/AYM scholarships	400.00			
Young adult ministry	305.00			
Total Special Accounts	32,716.86			
<b>Total Other Income</b>	<b>58,979.23</b>			
<b>Other Expense</b>				
Designated special accounts				
Baby pantry	974.16			
Building	41,218.50			
Flowers	303.27			
HPC endowment fund	100.00			
Memorials	3,144.52			
Music	147.28			
Outreach special projects	232.43			
Pennies from Heaven	476.56			
Retreat	2,817.50			
Supp. discretionary	511.02			
TFC mission	160.00			
Triennium	1,972.00			
Total Designated special accounts	52,057.24			
Extraordinary Expenses	11,978.43			
<b>Total Other Expense</b>	<b>64,035.67</b>			
<b>Net Other Income</b>	<b>-5,056.44</b>			
<b>Net Income</b>	<b>-19,501.82</b>	<b>-8,879.88</b>	<b>-10,621.94</b>	<b>219.6%</b>

## Special Accounts Summary

Holly Presbyterian Church

All Transactions

### Balance

#### Spec. Accts.

##### Designated funds

Baby pantry	727.42
Building	155.00
Flowers	204.19
Furniture	85.00
Hymnal	120.00
Knit-wits	40.00
Music	1,231.92
New boiler	5,670.06
Outreach	590.30
Pennies	4,371.38
Regan Scholarship	11,102.38
Retreat	-1,391.48
Roof	1,550.00
Stevens Min.	1,800.00
Sup. discret.	532.06
TFC mission	322.10
Triennium/AYM	921.00
Young adult	305.00
Total Designated funds	<u>28,336.33</u>

##### Memorials

Crawford	-9.52
Curle, I	1,135.00
Dryer, S	75.00
Fox, B	210.00
Fox, V	650.00
Freeman, M	75.00
Ganshaw, M	100.00
Grate, A	220.00
Green, J	385.00
Jones, Mary	820.00
Keener, B	370.00
Koskinen, W	100.00
McDonald, V	870.00
Pretznow, D	20.00
Regan, A	5,316.00
Ridley, M	422.33
Sargent, EJ	365.00
Smith, Jack	150.00
Spring, A	170.00
Stark, D	725.00

Studer, J	2,205.00
Van Buren, H	435.00
Van der Kuy	25.00
Walters, J	425.00
Wood, L	70.00
Total Memorials	<u>15,328.81</u>

### TREASURER'S MONTHLY SUMMARY

Dec 2013

		<u>This Year</u>	<u>Last Year</u>
<b>Income</b>	Budgeted	18,766.44	17,921.77
	Special Accounts	3,412.81	20,051.05
<b>Expenses</b>	Budgeted	18,107.76	15,396.12
	Special Accounts	339.17	1,084.96

<u>PAYEE</u>	<u>AMOUNT</u>	<u>COMMITTEE</u>
Augsburg Fortress	55.61	Christian education
Presbyterian Church USA	21.25	Christian education
Cleaning by the Book	560.00	Cleaning service
F. Olson	26.39	Congregational Care
M. Renico	14.18	Congregational Care
Consumers Energy	100.00	Discretionary
Farm Bureau	3,569.00	Insurance
Toshiba Business Solutions	22.59	Janitorial supplies
Dan Nash Landscape	150.00	Lawn/snow
Dan Nash Landscape	2,555.00	Lawn/snow
Chase Card Services	118.00	Maintenance/repair
Denis Ikeler Piano Service	90.00	Maintenance/repair
Toshiba Business Solutions	22.75	Maintenance/repair
Toshiba Business Solutions	22.75	Office supplies/equipment
Wells Fargo Financial Leasing	213.16	Office supplies/equipment
Presbyterian Women	211.00	Other special offerings
Tri-County Times	20.00	Outreach
Great Lakes Scrip	878.60	Scrip
Great Lakes Scrip	447.49	Scrip
Kerton Lumber	24.99	Special accounts (building)
L. Parker	36.27	Special accounts (flowers)
Chase Card Services	57.89	Special accounts (music)
		Special accounts (sup.
Consumers Energy	39.88	discretionary)
		Special accounts (sup.
Village of Holly	180.14	discretionary)
AT&T	29.63	Telephone
AT&T	96.08	Telephone
Chase Card Services	31.92	Telephone
Village of Holly	58.44	Water

Chase Card Services	58.00	Worship
S. Pettit	55.28	Youth groups
Consumers Energy	506.69	
Dental (reimbursed)	66.83	
Payroll/terms of call	7,347.75	

### **Treasurer's Notes – December, 2013**

On the Profit and Loss Budget vs. Actual report, the percentages in the right hand column should be 100%. It is good if income accounts have percentages higher than this and if expense accounts show lower percentages.

Please note that December tends to be a month with higher than normal income and expenses. We make annual payments for insurance, lawn care and snow removal. Heating bills are starting to rise. Fortunately, our income also increases.

Sunday giving was 163.1% of the adjusted budgeted amount for the month, with pledged income at 98.9%. This included giving by some people who pay annually.

You do not see a loan payment to Presbytery in December because I do not have a new amortization schedule to be able to assign the interest and principal (the interest rate changes each year). The payment was written in January, and paid on time.

Many special accounts received a boost this month, including donations for the roof replacement. Others included transfers from church program accounts to address the negative balance in the retreat account, and supplemental discretionary funds (from the Ambassadors Concert). Thanks to and praise God for all of the generous donations!

Submitted by Vicki Lyles, Treasurer

## **COMMITTEES OF SESSION**

### **CHRISTIAN EDUCATION ANNUAL REPORT**

During 2013 the Christian Education team met regularly on the second Wednesday of each month. The team continues to offer a variety of adult bible study groups and The Gathering Place For Kids events at Holly Presbyterian Church (HPC). The team takes pride in the programs offered and the number of church members (and friends) reached through these spiritual growth opportunities.

#### **Adult Programs:**

The following programs were offered to all adult HPC friends and family:

- Sunday morning "HPC 101" (Jan–May 2013)
- Sunday morning "Beatitudes" study. (Jan–May 2013)
- Sunday morning "Comparative Religions" study. (Sept–Dec 2013)
- Thursday evening, once per month, women's "Abiding Hope" study (Sept–Dec 2013).
- Wednesday 'Lunch Bunch' bible study. (year round with short summer hiatus).

There were approximately 30 adult students throughout 2013. The Christian Education Team would like to express thanks to all the students who made these programs successful. Special thanks to our adult teachers, Dr. Rev. Sharlyn Gates, Barbara Brown, Randy Cook and Charlee Litten. Their commitment to Christian Education is a blessing to us all.

### The Gathering Place:

Weekly Sunday school was offered in the Gathering Place with 12 children grades Pre-K – 5<sup>th</sup>. The Gathering Place teachers continue to utilize a workshop rotation model. This type of learning model offers the same lesson for 4 consecutive weeks using different techniques such as games, drama, music, science, technology and art. The Christian Education Committee has found that this type of learning helps reinforce the lesson.

In the fall of 2013 we began using an online workshop rotation curriculum entitled “Spark Online”. This online curriculum offers hundreds of lessons for ages Pre-K – 6<sup>th</sup> grade. The software also offers online calendars, student registration information, parent letters regarding curriculum and much more for the teachers and families.

I would like to express my gratitude to those who volunteered to ‘host’ in the Gathering Place during 2013. The program would not be successful without your help.

In the fall of 2013 the Gathering Place officially moved back over into their newly renovated space. The décor theme of the space is “Noah’s Arc”. The Gathering Place kids are enjoying their space which now includes a drama area and technology center.

The Christian Education Team thanks the Property Committee for their hard work and the many volunteers who helped clean, paint and set up the space for the opening of the new Gathering Place Sunday School year. Thanks to Marissa Cook and Laura Parker for the creative design of the murals.

“Hay Day” Vacation Bible School (VBS) was held in August 2013. Unfortunately attendance was not as strong as 2012 VBS, regardless the kids and adults learned a lot and had a ton of laughs together. A big “Thank You” to the many adults and teens who helped make VBS possible. Your support, donations and participation was greatly appreciated.

Bibles were presented to Sara Goldsmith and Max Muenzer in September 2013 as they began the 5<sup>th</sup> grade. Both Sara and Max were excited to receive their new bibles.

Children’s Bibles were also presented to Abby Hardimon, Holden Pettit, Savannah Whalen and Garret Caloia. This was the start of a new HPC tradition of presenting bibles to the babies in the congregation as an expression of HPC’s commitment to the spiritual growth of our entire congregation.

I would like to express special thanks to Laura Parker for her support and dedication to the Christian Education program over the past year. Laura’s creativity, energy and desire to help others grown in faith has made our Christian Education program excel. I feel truly blessed to have Laura working with me and the CE Team. Her input is invaluable.

In closing, the Christian Education Team is always looking for ways to expand faith building opportunities. Please share any ideas you may have about future bible study topics, youth lessons, events or service projects. Teachers, leaders and hosts are always in need, please let me know if you are interested in work with our team.

Respectfully Submitted by Christine Cook

### **CONGREGATIONAL CARE ANNUAL REPORT**

Committee members were: Roberta Single & Amy Jones co-chair persons, Jan Bradshaw, Beth Dryer, Shar Hecht, Elizabeth Kici, Donna Miller, Fran Olson, Mary Renico, Del Ridley and Judy Studer.

Congregational Care provided services during 2013 as follows:

- Committee member Donna organized 5 funeral dinners---Ivah Curle (Jan., 4), Pat Frank (Jan. 5), Mark Ridley (June 7), Ardath Regan (June 19), and Sally Swaney (Sept. 9).



- Committee members and Sharlyn delivered a poinsettia to five shut-ins at Christmas time.
- We sent get-well cards, sympathy cards, thinking-of-you cards, Christmas cards, and birth of babies to current and former members of our congregation. We also made phone calls and some visits.
- Beth and Donna were good about taking food to various people who were ill or had surgery.
- We provided coffee and juice during fellowship time during the months of September thru the beginning of June. Thank you, Fred, for the times you made the coffee. Members of the congregation and Congregational Care provided the snacks. THANK YOU everyone.
- Our committee managed the phone prayer chain and Judy S. handled the e-mail prayer requests.
- OTHER THINGS WE DID WERE:
  - March 28---Maundy Thursday---a soup and bread supper
  - May 8---Presbyterian Women's gathering---provided some of the refreshments
  - June 2---Graduation reception for college graduates Bronwyn Cook, Desiree Cook, Dessalee Cook, Katie Parker and Brian Lyles
  - July 14---Organized the picnic for the church birthday celebration at Lakeside Park.
  - August 11---reception for Shaun after his Commissioning Service
  - September 15---pot-luck meal on "Rally Day"
  - November 17---pot-luck meal on "Commitment Sunday"
  - December 8---reception after the Ambassadors concert
- May 4 and November 9 ---sponsored a Snoop Party (our social event)
- We also sponsored 8 bake sales which made a total of \$1,438.68 for the boiler fund and 2 rummage sales which made \$2,605.79 for the general fund.

Submitted by Roberta Single

### **OUTREACH ANNUAL REPORT**

The 2013 Outreach committee was co-chaired by Karen Haneline and Judy Studer. The rest of the committee consists of Jennifer Chanter, Walt and Barb Brown, Donna DeNise, Sandra Brown, and Kenzie Nash, as well as Rev. Sharlyn Gates and Shaun Hardimon.

Successful projects for the year 2013 include:

#### Website

- The church Website ([www.hollypc.org](http://www.hollypc.org)) continues to function well, with the AT&T file server providing us with good down load speeds and reliability. The average number of daily visitors to the Website in 2013 was 189.33, which is an increase of 9% over 2012.
- The most viewed pages, in order, for 2013 are:
  - Home page
  - Pastor's Page
  - Congregational Reports page / Newsletters
  - Church Virtual Reality page (360° view of the sanctuary)
  - Christian Education page
  - Pictures of Church Events page
  - History of the Church page
  - Driving Directions
  - Session page
  - Church Staff page
  - Related Links page

- TFC page
- Mission Statement
- History of the Church PDF

#### Advertising / Promotion

- Advertising on a limited budget continues to be a major challenge for the committee. We continue to use the Tri-County Times' monthly Church Directory to publicize our Sunday school and church service schedules, in addition to our address and contact information. We also run small space advertising in the Times' Easter and Advent church directories to help promote our Palm Sunday and Easter Sunday services and our Christmas/Christmas Eve services. In addition, we sponsored ads in the Reunion With a Cause walk for cancer program and in the Holly High School Project Graduation.
- We are a member of the Holly Chamber of Commerce, which allows us to place a small space ad in their annual directory. Because we are a non-profit organization, there is no charge for this membership.
- We continue to maintain and update our "Welcome" brochure's contents. This material has been placed in each pew and can be taken by visitors at our Sunday worship services.
- The committee, along with members of the congregation, donated money to 'Reunion With a Cause', a benefit walk to raise money to assist Genesys cancer patients who are in need of help with such costs as medicine, chemo therapy treatments, transportation to and from medical appointments, medical equipment, and much more.

#### Events

- A bake sale, held at John Bowman Chevrolet in Clarkston, was organized by Kenzie Nash with the proceeds to be used for Easter baskets for Grace Centers of Hope in Pontiac and also to purchase school supplies for Holly Area Youth Assistance. In 2014 we hope to hold 2 bake sales and extend our giving to our community.
- The committee, in coordination with the Christian Education committee, handed out brochures, popcorn, candy and coffee and hot chocolate at Halloween.
- The committee also arranged for the Fenton High School Ambassadors' Christmas concert the evening of December 8, which once again helped kick-off our church's Advent season. The free-will offering provided several hundred dollars to our church's discretionary fund which was used to help 25 families in the Holly area throughout the year. The Outreach Committee would like to thank the Congregational Care committee for providing cookies, punch, and coffee for those attending the concert.
- We organized the One Great Hour of Sharing Offering which collected \$609 on Palm Sunday, and the Christmas Joy Offering which collected \$551 during the Christmas Eve service on December 24.
- The annual Christmas Adopt-A-Family event was once again a big success. The congregation generously provided wrapped Christmas gifts of new clothing, games and toys for two families, all of which were delivered to the grateful families on Christmas Eve.

#### Mission Programs

- We continued to provide financial support for two Campus Crusade for Christ mission programs: Sarah and Colby Keefer and their work with Athletes in Action at the University of Michigan; and Allen and DeeDee Iobst and their work preaching the Gospel to Muslims as they cross between Europe and Africa at Algeciras, Spain.

Respectfully submitted by Judy Studer and Karen Haneline

## PERSONNEL ANNUAL REPORT

**Staff:** Our current paid staff consists of Pastor: Rev. Dr. Sharlyn DeHaven Gates, Commissioned Ruling Elder: Pastor Shaun Hardimon, Office Manager: Laura Parker, Music Director: Julia Hull, and Early Childhood Caregiver: Shandra Luchenbill.

**2013 Hiring:** Shaun Hardimon, Commissioned Ruling Elder, was hired in September, on a one year contract.

Shandra Luchenbill, Early Childhood Caregiver, was hired in November for a 90 day trial basis. In February 2014 permanent hiring will be determined.

**Evaluations:** Self-evaluation forms were given to all staff in October, and the committee completed reviews of staff members in November and December. Meetings with each member of the staff to review performance evaluations are scheduled to be completed Jan 2014.

Respectfully submitted by Charlee Litten

## PROPERTY ANNUAL REPORT

It has been an eventful year, to say the least.

- To start the year off, the women's restroom toilet malfunctioned causing the entire east basement to flood. ServPro was called for clean up and repairs. The water should have drained away regardless. It was discovered, after cleaning the drain system and putting a camera in, that the entire drain system leading to the Village Hook up needed to be replaced. This was successful but costly. The women's restroom still needs to have the floor repaired and toilet #2 installed. The Property Team decided to make remodeling both the men's and women's restrooms as their next project. This project will begin AFTER the Gathering Place is completed.
- Several calls were made to Pro Heating and Cooling to make repairs to the boiler systems. Both boilers are in compliance with State of Michigan as well as the insurance company.
- The entire west basement was remodeled and in September the Gathering Place was re-opened. Highlights of this project include; new layout, added dehumidification system, PROPER janitors closet (my favorite), beautiful drop ceiling, paint, all new wiring with exit signs and smoke detectors, flooring, new doors, trim, lights, new plumbing, new windows, new entry and stairs, and much more. The Property Team still has a small and shrinking punch list but things are coming along nicely.
- In mid spring, the church had another flood. This was due to a fault in the east side sump pump. Environmental Services was called to handle this one, as we were not happy with ServPro's repairs. This proved to be a disaster and the insurance company does not cover sump pump floods. A new sump pump with an emergency backup system was installed and the east side basement is still in need of some vinyl baseboards.
- In November a wind storm blew a few shingles off the west side roof. Randy Hillman made the repairs at no cost to the church. Soon after, another windstorm blew an additional 20-30 shingles off leaving the roof irreparable. The Property Team received 4 bids and work is expected to be done in mid January, weather permitting.
- AA was relocated to the Community Room and Alanon was relocated to the Library Nook.
- Smoke detectors were added to the Narthex (outside of the sanctuary), the north end of Fellowship Hall, and at the bottom of the east side stairway.

The Property Team at Holly Presbyterian Church is AMAZING!!!

Submitted by Lori Goldsmith

## **STEWARDSHIP ANNUAL REPORT**

### **PRESENTATION OF 2014 BUDGET & TERMS OF CALL**

The Finance committee met as a committee 10 times throughout 2013. Besides the typical work on our monthly finances, the committee focused on completing the funding for the east basement project, addressing the financial crisis of the flooding, addressing financial stability in the near term, setting up funds to stabilize our long term financial future, and establishing funding for the new roof project.

The 2013 fiscal year closed with a larger actual deficit than was projected in the original budget. This was largely due to two things: 1) the cost associated with the flooding when the sump pump failed and 2) pledged giving was considerably less than what was pledged.

There were 34 pledges last year for a total of \$86,514. Unfortunately in 2013 only \$80,020 of that was actually received. This is highly unusual as pledges in previous years have typically given more than pledged. This year we have only 28 pledges for 2014, including 3 new pledging families. However, the good news is those 28 families have pledged a total of \$86,924. Also good news, 10 of the 28 families pledged to the building fund for an additional \$4540. The average pledge was \$2997 while the median pledge was \$1800. Looking at our budget short fall, the average/median figures imply we need to grow by only about 3 families per year over the next two years to begin having a balanced budget in 2016.

Despite attempts to balance the budget and the fine management of funds by each of the committees, we were unable to create a balanced budget for 2014 without seriously affecting our current mission. Of the \$150,90.28 of projected expenses, when you consider those expenses that are in/out (e.g. Special Offerings, Scrip, etc.) and those expenses you can do little, if anything, to control (Utilities, Insurance, Operations, etc.) only about \$110,000 of the projected expenses are truly “under our control.” Of these, approximately \$101,000 are for employee expenses (including contracted cleaning services) and \$8700 are for church mission & outreach programs. To cut \$17,313 out of the budget in either or both of these areas would require us to completely redefine our church mission.

We have completed a “burn rate” analysis (comparing our assets and projected income to the projected expenses over the next two years) as well as looked at what could be available for extraordinary payments from our limited endowment funds. At the encouragement of the finance committee, we are happy to report our session has committed these extraordinary endowment fund payments toward the deficit over the next two years thus ensuring our financial stability into 2016.

We established two new funds with Ameritrade this year. One is the Holly Presbyterian Church Endowment Fund and the other the Holly Presbyterian Church Investment Fund. The Endowment Fund is being invested in income generating funds. Monies given to this fund will remain in the fund and the church will benefit from the income it generates. Monies given to the Investment Fund will be spent on behalf of the church at the Session’s discretion. Members can help ensure the long term financial stability of our church in one of three ways: 1) give to either fund, 2) identify either fund in your will, your trust, and/or a life insurance policy, and/or 3) designate either or both funds as a memorial request should a family member pass.

I would like to thank Vicki Lyles, Jaymi Whalen (1<sup>st</sup> half of the year), Christine Cook, Brian Parker, Bob Killewald (last 2 months of the year), and Pastors Sharlyn Gates and Shaun Hardimon for all their hard work they put in to the Stewardship Committee on behalf of our church this past year. A special thanks to Jaymi, Brian, Vicki and our church secretary Laura Parker. The financial secretary, treasurer and church secretary put extra time into maintaining our finances.

I wish the best to Bob Killewald, our new leader of the Finance Team (our new name in 2014). I will remain on the committee and pledge my support to Bob and our church.

Respectfully submitted, Gerry Jackson

# HPC 2014 Budget

		2014 Budget	2013 Actual	2013 Budget
Date: 12/22/2014				
<b>Terms of Call</b>		<b>\$69,431.79</b>	<b>\$69,265.92</b>	<b>\$67,734.00</b>
1	Salary	\$30,300.00	\$31,457.70	\$30,300.00
2	Housing	\$13,200.00	\$13,200.02	\$13,200.00
3	Car Allow.	\$1,500.00	\$1,342.39	\$1,500.00
4	Continuing Education	\$650.00	\$650.00	\$650.00
5	Dental	\$854.04	\$801.96	\$-
6	Expenses Allowance	\$1,000.00	\$953.27	\$1,000.00
7	SECA	\$3,327.75	\$3,180.58	\$3,059.00
8	Medical Deductible	\$2,500.00	\$2,500.00	\$2,500.00
9	Pension & Medical	\$16,100.00	\$15,180.00	\$15,525.00
<b>Other Payroll</b>		<b>\$24,327.34</b>	<b>\$21,316.45</b>	<b>\$23,929.56</b>
1	Organist/Music Dir.	\$9,938.40	\$9,938.40	\$9,946.68
2	Secretary	\$10,660.00	\$9,600.00	\$10,412.43
3	Nursery Aide	\$1,989.00	\$258.19	\$1,384.14
4	Employer FICA/Med	\$1,727.94	\$1,514.86	\$1,686.31
5	Associate Pastor	\$12.00	\$5.00	\$-
6	Gifts			\$500.00
<b>Church Programs</b>		<b>\$3,415.00</b>	<b>\$3,865.68</b>	<b>\$3,410.00</b>
1	Administration	\$350.00	\$350.00	\$350.00
2	Christian Education Team	\$1,000.00	\$1,190.13	\$650.00
3	Care Team	\$125.00	\$220.00	\$220.00
4	Fellowship Team	\$125.00		
5	Guest Organist	\$340.00	\$340.00	\$340.00
6	Guest Speaker	\$375.00	\$750.00	\$750.00
7	Finance Team	\$200.00	\$216.97	\$200.00
8	Worship Team	\$750.00	\$765.61	\$750.00
9	Youth Groups	\$150.00	\$32.97	\$150.00
<b>Mission Outreach</b>		<b>\$5,764.00</b>	<b>\$5,972.38</b>	<b>\$5,715.00</b>
1	Discretionary funds	\$1,200.00	\$1,200.00	\$1,200.00
2	Outreach Team	\$764.00	\$711.00	\$915.00
3	Athletes In Action	\$1,000.00	\$1,000.00	\$1,000.00
4	Campus Crusader for Christ	\$1,000.00	\$1,000.00	\$1,000.00
5	Presbytery general mission	\$600.00	\$600.00	\$600.00
6	Special Offerings	\$1,200.00	\$1,461.38	\$1,000.00
<b>Operations</b>		<b>\$32,296.00</b>	<b>\$30,710.33</b>	<b>\$30,165.00</b>
1	Cleaning Services	\$7,280.00	\$5,440.00	\$6,500.00
2	Consumers	\$6,500.00	\$6,156.70	\$6,500.00

3	Insurance	\$4,049.00	\$4,049.00	\$3,800.00
4	Janitorial Supplies	\$250.00	\$200.73	\$200.00
5	Lawn Service and Snow Removal	\$2,600.00	\$3,080.00	\$2,600.00
6	Maintenance and Repairs	\$4,000.00	\$4,975.01	\$4,000.00
7	Office Supplies/Office Equipment	\$3,840.00	\$3,781.78	\$3,600.00
8	Telephone	\$2,184.00	\$1,610.43	\$1,400.00
9	Trash Collection	\$168.00	\$168.00	\$140.00
10	Water	\$925.00	\$937.68	\$925.00
11	Technology	\$500.00	\$311.00	\$500.00
<b>Other Expenses</b>		<b>\$15,673.15</b>	<b>\$15,362.08</b>	<b>\$15,828.62</b>
1	Fund Raising Expenses	\$250.00	\$-	\$500.00
2	Presbytery Loan Payment	\$2,400.00	\$2,400.00	\$2,400.00
3	Miscellaneous	\$750.00	\$1,077.53	\$750.00
4	Presbytery Per Capita	\$2,523.15	\$2,428.62	\$2,428.62
5	Scrip program payments	\$9,750.00	\$9,455.93	\$9,750.00
<b>Total Budgeted Expenses</b>		<b>\$150,907.28</b>	<b>\$146,492.84</b>	<b>\$146,782.18</b>

<b>Estimated Income</b>				
<b>Income from Church Programs</b>		<b>\$102,924.00</b>	<b>\$98,379.76</b>	<b>\$104,000.00</b>
1	Giving Non-pledged	\$14,000.00	\$17,079.15	\$12,000.00
2	Giving Plate	\$2,000.00	\$1,280.41	\$2,000.00
3	Giving Pledged	\$86,924.00	\$80,020.20	\$90,000.00
4	other donations			
<b>Income from Special Offerings-</b>		<b>\$1,200.00</b>	<b>\$1,559.38</b>	<b>\$1,000.00</b>
1	Christmas Joy	\$500.00	\$551.00	\$500.00
2	One Great Hour of Sharing	\$500.00	\$609.40	\$500.00
3	Other special offerings	\$200.00	\$398.98	\$-
<b>Building Usage</b>		<b>\$1,000.00</b>	<b>\$540.00</b>	<b>\$1,000.00</b>
1	Income from Building usage	\$1,000.00	\$540.00	\$1,000.00
<b>Income from Investments etc.</b>		<b>\$10,119.64</b>	<b>\$11,668.50</b>	<b>\$10,963.02</b>
1	A. Hadley	\$90.75	\$99.48	\$97.05
2	H & G Ellis	\$7,079.51	\$7,757.45	\$7,571.15
3	Hadley	\$211.84	\$232.11	\$226.55
4	Harry	\$531.37	\$582.29	\$568.27
5	Wright	\$2,206.17	\$2,997.17	\$2,500.00
<b>Other Income</b>		<b>\$18,350.00</b>	<b>\$17,910.57</b>	<b>\$18,850.00</b>
1	Expenses Reimbursed	\$750.00	\$712.17	\$-

2	Fund Raising	\$3,000.00	\$3,008.00	\$3,500.00
3	Interest	\$700.00	\$484.63	\$800.00
4	Other Income	\$2,250.00	\$2,413.50	\$3,000.00
5	Funeral Dinners	\$400.00	\$509.17	\$300.00
6	Per Capita	\$1,000.00	\$1,018.10	\$1,000.00
7	Script payments	\$10,250.00	\$9,765.00	\$10,250.00
<hr/>				
<b>Total Budgeted Income</b>		<b>\$133,593.64</b>	<b>\$130,058.21</b>	<b>\$135,813.02</b>
<hr/>				
<b>Short Fall (Difference Between Income and Expenditures)</b>		<b>\$(17,313.64)</b>	<b>\$(16,434.63)</b>	<b>\$(10,969.16)</b>

## **TECHNOLOGY ANNUAL REPORT**

During 2013 we established the goals of creating a plan for the projection/AV system, creating a back-up system for all office computers, and finding a way to get a UPS on all office computers.

- Over the year we were able to come to agreement on how to back up the systems with a cloud type server, but never actually set the program up. This was because we wanted to find a cheaper deal to try to save some money.
- In the first few months of the year we had an issue with the phone billing which was finally resolved. At first we were charged for a line that was supposed to be free. The other problem was the bill was supposed to be \$110 a month and was actually two bills totaling \$190.
- In February we rerouted all the AV cables in the sanctuary to allow the reconstruction of the basement to be finished.
- A new computer was installed in Sharlyn's office during the year to replace hers which was starting to perform poorly.
- A phone was installed upstairs in the fellowship hall.
- Below is the proposal which lays out the entire years' work with the AV system research. We are still gathering the final electrical estimates.

Submitted by Nick Pettit

### **PROCESS AND CONSIDERATIONS FOR DEVELOPING SANCTUARY A/V EQUIPMENT PROPOSAL**

submitted by Walt Brown

*This was submitted to provide more background on how the IT committee arrived at the decision to get a quote from Bogner for the sanctuary A/V system—Jim Lyles*

#### Situation:

- The Technology committee feels that it is important to have up-to-date audio / visual (A/V) capability in the sanctuary
  - To help prepare the congregation for worship prior to, during, and after the service
  - As an asset that will help the pastor present her sermons using pictures, video clips and sound
  - Can be used for special events by groups within our church
- A/V is a tool that is being increasingly used by other churches in our area to enhance their worship services
- Youth and young families have adopted technology as a means of communicating and learning and have become comfortable with its use

### A/V Installation Considerations:

- Readability of type from all areas of the sanctuary, front to back
- Hanging lights should not block line-of-sight viewing, including when the congregation is standing
- North/south orientation of the sanctuary means that the equipment must be able to compensate for the light streaming in through the east-side windows during Sunday morning worship
  - A/V equipment should not block important icons in the sanctuary, such as the stained glass window
- A/V equipment should not distract from the beauty of the sanctuary
- A/V equipment should be sufficiently flexible to allow expanded use in the future, such as playing DVD videos for Sunday School classes, TFC, Family Movie Night, etc., and other as-yet-to-be-determined uses
- Equipment, when installed, should work right out of the box to reduce the potential criticism from anyone in the congregation not convinced of its usefulness

### Potential Solution:

- The Technology committee has been working on this project for over a year and has examined a number of potential solutions. The two most likely are:
  - A projector suspended from the ceiling and a powered screen mounted on the front wall of the sanctuary below the arch; or
  - Large flat screen TVs mounted above the two doors in the front of the sanctuary (Cost comparisons made in April are listed in a table below.)

### Potential Areas of Concern:

- It was felt that the suspended projector and powered screen had several disadvantages and concerns:
  - Screen would block the view of the stained glass window in front of the sanctuary when lowered during worship
  - Projector might not have the power to overcome the light streaming in from the eastern windows
  - Perceived relatively short life expectancy (believed to be 3-5 years) of an expensive projector bulb
  - Difficulty changing the bulb and cleaning the suspended projector
  - Reliability of the power screen
- Large, flat screen TVs were thought to be a better solution that would circumvent the perceived screen/projector shortcomings:
  - Mounting the TVs over the two doors in front of the sanctuary would not block the stained glass window
  - TV screens are bright and would not be significantly impacted by the light in the sanctuary
  - TVs would be located low enough so that servicing them would not be a problem
  - Cost of large, flat screen TVs has dropped significantly the past few years (See the chart below for some information gathered in April)
- There were concerns about using flat screen TVs:
  - The committee and pastor had a nagging concern about the potential difficulty of reading words on the TV screen, even 70" screens, from all areas and angles within the sanctuary
    - Several very basic tests seemed to indicate type size would probably not be a problem
    - However, we wouldn't know for sure until the TVs were installed, which could make for an expensive experiment if it did not work
- The possible solution to the flat screen TV readability problem was additional TV screens mounted mid-way on each wall of the sanctuary, which was rejected:
  - It would have the potential effect of turning the congregation's eyes away from the front of the sanctuary
  - Flat screen TVs are best viewed straight-on and not at an angle
  - Would distract from the natural beauty of the sanctuary



- The committee felt it lacks knowledge and experience with large-scale A/V applications:
  - Concerns about implementing a system that might fall short of expectations
  - No experience installing and operating a complex A/V system

Recommendation to Session:

- After due diligence, and examining many different potential solutions, the committee decided that the safest course of action would be to ask for proposal(s) and price(s) from outside contractor(s) with experience installing A/V equipment in churches
  - Proposals would reflect the goals and concerns of the committee

Cost Comparison (April 2013)

Manufacturer	Visio	Visio	Sharp - AQUOS	Sharp - AQUOS	LG	Samsung	Panasonic - Viera
Model	E701I-A3	E601I-A3	LC-60LE650U	LC-70LE650U	60LM7200	UN60F6300AFXZA	TC-P65S60
Cost--Best Buy	\$2000/\$1600	\$1000/\$1000	\$1200/\$1200	\$2000/\$1900	\$1700/\$1700	\$1700/\$1700	\$1500/\$1500
Cost--WalMart	\$1,598	\$998	NA	NA	NA	NA	NA
Screen Size	69 1/2 "	60 1/2"	60"	69 1/2"	60	60	65
TV Type	LED Flat Panel	LED Flat Panel	LED Flat Panel	LED Flat Panel	LED Flat Panel	LED Flat Panel	Plazma Flat-Panel
Vertical Resolution	1,080 p	1,080 p	1,080 p	1,080 p	1,080 p	1,080 p	1,080 p
Max. Resolution	1920 x 1080	1920 x 1080	1920 x 1080	1920 x 1080	1920 x 1080	1920 x 1080	1920 x 1080
Screen Refresh Rate	120 Hz	120 Hz	120 Hz	120 Hz	240 Hz	120 Hz	600 Hz
Watts/Channel	10	10	10	10	10	Not shown	10
Speakers	2	2	2	2	2	Not shown	2
Speaker Output	20W	20W	20W	20W	20W	Not shown	20W
Audio Output	2	2	1	1	1	Not shown	1
Smart Capable	yes	yes	yes	yes	yes	Yes	Yes
USB Port	yes	yes	yes	yes	yes	yes	yes
USB Input	Yes	Yes	Yes	yes	yes	yes	yes
HDMI Input	4	4	4	4	4	4	2
Weight	86.7 lb	61.7 lb	61.7 lb	82.7 lb	70.5 lb	55.6 lb	Not shown
Consumer Rating (1-5)	4.5	4.5	4.4	4.7	4.7	Too few ratings	Too few ratings
Warranty	1 year limited	1 year limited	1 year limited	1 year limited	1 year limited	1 year limited	Not shown

**WORSHIP ANNUAL REPORT**

Dear Members of Holly Presbyterian Church,

This is the annual report for the Worship Committee for 2013. The co-chairs were Margaret Perry and myself, Dessalee Cook. Our committee consists of Laura Parker, Vicki Lyles, and Gordie Bradshaw moderated by Reverend Sharlyn Gates and Lay Commissioner Shaun Hardimon. Speaking for our committee, I want to thank them for their guidance.

As far as worship, the average attendance was 49 for the 52 days that data was recorded. We served communion the first Sunday of each month, Maundy Thursday, Christmas Eve, and at Camp Echo Grove for our all church retreat in September. Julia Belyayeva-Hull continues to provide our Sunday morning services with music and she also directs the choir. Many thanks are needed for the beautiful music she provides continually. Jordan Howe, too, provided contemporary music monthly. However, after much thought he decided to discontinue due to other obligations. We were blessed with his music talent and wish him well in his other endeavors.

Other worship services extras, but not limited to, included:

- Ash Wednesday service
- Maundy Thursday Service.
- Special music by Priscilla Gaskins
- Echo Grove Salvation Army Camp: all church retreat in September.
- Several Baptisms- adults and children
- Service at Bush Lake Park in July
- Memorial Service
- Candlelight Christmas Eve service

May God's Grace Bless Us All, The Worship Committee (dmc)

## **GROUPS & MISSIONS**

### **TEENS FOR CHRIST ANNUAL REPORT**

During 2013, Teens for Christ met weekly to grow in their faith and fellowship with each other. All four teens in TFC attended the Alma Youth Mix in March where they not only were able to explore their faith but also created a relationship with the Fenton Presbyterian youth group. In July the teens attended Triennium at Purdue University with Randy Cook and Carlee Muenzer (right?). This 3 day event has made a lasting impact on the teens and they all look forward to going back in 2016. TFC continued their baby pantry mission throughout the year. In December TFC held a gift wrap fundraiser to help pay for activities and missions, raising (\$160 I believe...). TFC also hosted a Christmas Party with the Fenton youth group and plan to participate in other mission trips and activities with them in the future.

Submitted by Sara Pettit

### **IN THE BEGINNING BABY PANTRY ANNUAL REPORT**

Throughout 2013 the Teens for Christ and many adult supporters, have continued to operate In the Beginning Baby Pantry. In the Beginning Baby Pantry was open the 2<sup>nd</sup> and 4<sup>th</sup> Friday, and 3<sup>rd</sup> Saturday of each month in 2013. Without the dedication of so many church members opening the baby pantry three times a month would not have been possible. In the Beginning Baby Pantry appreciates all the support and dedication Holly Presbyterian Church has given to this mission.

In 2013 In the Beginning Baby Pantry also received financial donations from several people outside of the church family. As the word of this ministry spreads it is amazing how many strangers to HPC reach out in support. In the Beginning Baby Pantry is grateful for the support of our community.

In May of 2013 Holly Presbyterian Church hosted the Spring Presbyterian Women's Luncheon. At this event the Teens for Christ shared the story of In the Beginning Baby Pantry and gave tours of the baby pantry. The Presbyterian Women wholeheartedly supported this mission with \$301 in cash and 29 packages of diapers.

After two full years of operation In the Beginning Baby Pantry has assisted 90 families, 71 of these families are currently actively benefiting from the baby pantry. Families from Holly and many surrounding communities are benefiting from this free resource. This mission is not only a blessing to the families but to all of us as well.

The baby pantry has been open 36 times and continues to give away \$10,000 - \$15,000 worth of diapers, wipes, lotions, baby food, clothing and more to families in need. Now that is something of which we can all be proud.

The leadership of In the Beginning Baby Pantry wishes to thank everyone at HPC for their support of the baby pantry. Whether you helped with donations, washed clothes, worked in the baby pantry, shared the word with others or simply kept In the Beginning Baby Pantry in your prayers your support has been key to our success. May god bless you all and In the Beginning Baby Pantry.

Submitted by Christine Cook

### **PRESBYTERIAN WOMEN**

This year the women of the church renewed their activity in regards to Presbyterian Women PC(USA) by hosting the Lake Huron Presbytery South Area Spring Gathering in May. Presbyterian Women (PW) from

seven other churches attended and the focus was ministering to young families with our own “In the Beginning Baby Pantry” as the supported ministry of the day. The Teens for Christ, along with Laura Parker, presented the work and mission of the pantry. Baby pantry recipient, Chantel Kline, spoke to group sharing her experience.

In the fall the Women of the church began meeting monthly to study the PW Horizons Bible Study for 2013-2014, “*Abiding Hope*” which is being led by Rev. Sharlyn. The study is attended by up to 15 women each month.

Submitted by Laura Parker

#### **FIVE PRACTICES STRATEGIC PLANNING TEAM**

This year the *Five Practices of Fruitful Congregations* Strategic Planning Team met several times to review and analyze the input provided by the congregation during the Five Practices Initiative of 2012. This input was the result of the summer home fellowship study, our congregational retreat, and the five weeks of worship, sermons and studies, and the wrap up celebration banquet and discussions. The strategic planning team, led by Sara Pettit, has created a strategic plan that reflects the ideas and wishes of the congregation. A printed copy is available for your review.

Submitted by Laura Parker

2014 SESSION

Class of 2014

Karen Haneline	Care	(248) 894-3489
Judy Studer	Outreach	(248) 634-8918
Margaret Perry	Fellowship	(810) 735-7692

Class of 2015

Charlee Litten	Personnel	(810) 694-0095
Dessalee Cook	Worship	(248) 634-5680
Jim Lyles	Clerk	(248) 634-4610
Nick Pettit	Technology	(810) 869-4883

Class of 2016

Christine Cook	Christian Education	(248) 887-1012
Lori Goldsmith	Property	(810) 397-9722
Bob Killewald	Finance	(248) 310-2410

Moderator

Rev. Dr. Sharlyn DeHaven Gates	(248) 369-8893 (H) (620) 423-2671 (C)
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Welcome

*We are happy to have you here worshiping with us this morning, whether you are a visitor or member. Please, feel welcome and at home here. Nursery care, if needed, is available for kindergarten and younger in the nursery in the lower level of the building.*

**Minister: The Rev. Dr. Sharlyn DeHaven Gates**  
248.369.8893(h)

620.423.2671(c)

**Assoc. Pastor Of Young Adult Ministry: Shaun Hardimon**  
810.635.0586(h)

586.292.8772(c)

**Treasurer: Vicki Lyles**

**Office Manager: Laura**

**Parker Pianist/Choir Director: Julia Hull**

**Child Care: Shandra Luchenbill**

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**Holly Presbyterian Church**

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Office Hours: Tuesday-Friday 9:00am – 12:00pm & 1:00pm - 3:00pm

Office Closed on Monday